12.9 Hygiene Standards Policy Statement

Following the years of COVID restrictions and the knowledge gained from maintaining high standards of hygiene standards, despite the revocation of the COVID regulations we have continued to adopt the maintenance of a good standard of hygiene to reduce the risk from flu and other transmittable bugs and sickness. This will help to assist with keeping our employees healthy and ensure that employees keep themselves safe.

The previous requirement for looking at ways to enable employees to work from home was not something we could install during the pandemic as we needed our office staffed to ensure our works could in a safe and compliant manner. If employees to feel unwell they are required to report into the office as soon as possible either to their direct manager, or if not available to either of the Directors, so that they are able to arrange cover for works or office staff may need to take care of their tasks for the time they are absent from work.

Although social distancing is no longer enforced, we have continued to maintain the distances between workstations in the office and advise users to clean their areas down often to maintain cleanliness and hygiene. Persons travelling in our vans are no longer required to maintain a controlled procedure, but we still encourage regular hygiene wipe down of common touched areas in the vans, maintain good airflow and we continue to keep the same teams working together where possible.

We will continue to encourage good hand washing techniques and continue to provide hand sanitiser dispensers in the vans as a good practice as in certain situations they may not be able to access suitable hand washing facilities immediately and the sanitiser can act as a barrier to gems until they can. We continue to remind employees that sanitiser is not a replacement for good hand washing, more of an aid until suitable hand washing can be complete. Usual welfare standards of warm running water, hand wash and drying facilities must be provided at all times and the Supervisors are responsible for reporting any concerns on site.

The above has the full commitment of myself as the Managing Director and we will continue to review and amend as further information or changes apply and monitor sickness absence at certain times of the year when flu and bugs are more prevalent.

Signed:

Mr. Bradley Rees, Managing Director

Date: 1st July 2023